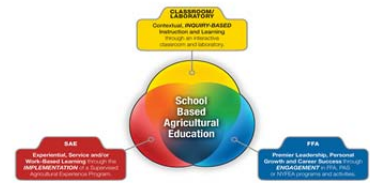




Dr. John D. Barge, State School Superintendent  
"Making Education Work for All Georgians"



**Georgia Agricultural Education**  
From the desk of John "Chip" Bridges, Program Manager

## 2014-2015 Agricultural Education Teacher Program of Work Procedure for Evaluation

Each year, agricultural education teachers complete a program of work. At the end of each school year the program of work is reviewed and evaluated. Here is the procedure for the review and evaluation during the 2014-2015 school year.

- All agricultural education teachers should complete the 2014-2015 Program of Work (POW) via online at the Georgia Agricultural Education website ([www.gaaged.org](http://www.gaaged.org)). This is usually done by May 1<sup>st</sup> prior to beginning the school year as part of the consolidated application process for school systems requesting AgEd grant funds. (all POW's must be completed by September 1<sup>st</sup>)
- It is suggested that teachers maintain a binder or folder that documents each of the POW standards as they are met throughout the year.
- Each teacher should complete the electronic (online) copy of the Program of Work Evaluation by April 15<sup>th</sup>. (this is a self-evaluation to be done by the agriculture teacher) First year agriculture teachers will be assisted by an agricultural education staff member.
- The local agricultural education advisory committee should review a printed copy of the POW evaluation and sign the verification form provided. It is suggested that the local AgEd advisory committee also review the binder or folder kept for documentation of the standards. This AgEd advisory committee meeting and review should be completed prior to the spring Ag Teacher meeting.
- Once the teacher self-evaluation is completed online and the verification form is completed and returned during the spring Ag Teacher meeting, the region office will review the POW evaluation document for accuracy. Any discrepancies will be addressed with the Ag Teacher prior to May 15.

