



JOB DESCRIPTION

Number:	Title:	Agriscience Instructor
Nature of Position	This position is responsible for planning and conducting instructional programs designed to prepare and train students for gainful employment or entrepreneurship in agricultural careers following high school or college.	
Reports To	Title: High School Principal	
Education	Required	<ul style="list-style-type: none"> Bachelors degree from an accredited college or university
	Preferred	
Experience, Skill, and Certification	Required	<ul style="list-style-type: none"> A valid Georgia teaching credential for agricultural education Ability to work with diverse students and sensitivity to student cultural needs Must have flexibility in personal schedule, particularly in the summer months, to work additional days as needed
	Preferred	<ul style="list-style-type: none"> Teaching experience Experience working with Future Farmers of America (FFA)
Duties and Responsibilities	<ol style="list-style-type: none"> Teaches various Agriscience/Biotechnology and related topics to high school students wishing to pursue a career or post-secondary training in Agriculture. Makes industry connections to promote service learning, cooperative education, and work based learning opportunities for the students; utilizes advisory committees for regular input. Works additional hours outside the normal work day periodically to provide additional learning experiences for the students in after-hours events. Prepares lesson plans for classroom instruction, and develops programs syllabi, goals and objectives. Maintains lesson plans that reflect current curriculum. Integrates work ethics, fire prevention, and other appropriate health and safety procedures in the instruction program. Organizes time, space, materials and equipment for instruction. Provides education assistance to individual students. Assists all agricultural education students to develop personal training programs appropriate to their occupational goals in agriculture. Using the vehicle of FFA, assists students to develop those attitudes and skills in citizenship, leadership, and human relations which will contribute to their personal and occupational success. Maintains class discipline to provide proper learning environment. Establishes criterion reference items to assess student attainment of objectives or competencies. Maintains supplies and equipment as needed for classes and labs. Participates in professional development activities. Maintains student progress records. Participates in school committees and in-service programs. Files reports promptly and accurately. Develops ideas and makes recommendations for the improvement of total school's program. Provides job placement assistance to students. Performs other duties as necessary for the effectiveness of the organization. 	



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Terms of Employment	Incumbents will receive an annual contract. The work calendar will be 190 days. Salary will be determined based on level of certification and allowable experience.		
Approvals	Director Level		DATE
	Chief Level		DATE
	Human Resources		DATE
	Superintendent		DATE



JOB DESCRIPTION SUPPLEMENT

Number:	Title: Agriscience Instructor
Non-Essential Responsibilities	<p>A responsibility is considered to be “non-essential” (for the purposes of compliance with the Americans with Disabilities Act) if:</p> <ul style="list-style-type: none"> • it is shared between multiple incumbents in the job; or • it could be performed by an employee in another job within the workgroup. <p>Note the responsibility number(s) from the list in the “Duties and Responsibilities” section for those responsibilities that could be considered “non-essential” based on this definition.</p>
	None
Physical and Sensory Demands	<p>Most jobs in the District have physical and sensory demands that can be described by one of the two categories noted below. For jobs that require more physical or sensory effort, please list the requirements in this section. Check the box that is applicable for this position and complete any necessary information.</p>
	<p><input type="checkbox"/> OFFICE Employees in this category are normally exposed to a typical environment. The employee has some control over the length of time sitting, standing, or ambulating. There are occasions that require the lifting or pulling of equipment or supplies, as well as bending, stooping, or stretching. There is frequent use of computers, telephone, and other standard office equipment, which includes reading, listening, writing, or speaking. There are few exceptional physical or sensory demands.</p>
	<p><input checked="" type="checkbox"/> CLASSROOM Employees in this category spend at least most of the workday in a typical classroom or related educational environment. There will be prolonged periods of standing or walking, and there may be frequent bending, stooping, or stretching. There are occasions that require the lifting or pulling of equipment or supplies. Reading, listening, writing, and speaking are requirements. There are few exceptional physical or sensory demands, but there may be occasions that require the lifting or restraint of a student.</p>
	<p style="text-align: center;">EXCEPTIONAL PHYSICAL OR SENSORY DEMANDS (Check any that apply to this job and complete the required information.)</p> <p><input type="checkbox"/> Heavy lifting of up to _____ pounds</p> <p><input type="checkbox"/> Frequent climbing up to _____ feet, and/or working on building roofs.</p> <p><input type="checkbox"/> Exposure to heavy dust, dirt, chemical or paint fumes, or other airborne matter.</p> <p><input type="checkbox"/> Exposure to extreme heat, electric current, hazardous chemicals or other potential hazards.</p> <p><input type="checkbox"/> Sitting or standing for extended periods with no control over rest periods.</p> <p><input checked="" type="checkbox"/> Other: <u>This is an agricultural position, therefore incumbents will be exposed occasionally to farm animals (dander, fur, pests). There will also be infrequent lifting of bags of fertilizer and so on, pushing and pulling of equipment, and other physical activity.</u></p>