



Georgia FFA Foundation Job Posting

Assistant Director of Development

The Georgia FFA Foundation is seeking a full-time Assistant Director of Development. The Georgia FFA Foundation is a nonprofit 501 (c)(3) foundation that promotes and supports agricultural education and the FFA in Georgia. The Foundation is committed to providing premier leadership, personal growth and career success opportunities to the over 41,000 FFA members in Georgia.

The Assistant Director of Development will serve as a member of the Foundation team and will raise funds in support of agricultural education and the FFA program in Georgia. The Assistant Director of Development will report to the Executive Director of the Foundation. Office location will be the Foundation office in Swainsboro.

Responsibilities:

The Assistant Director of Development will primarily be responsible for securing sponsors for FFA awards programs and career development events (CDEs). Other responsibilities will include developing and maintaining social media and managing personal contribution campaigns.

Job Qualifications:

- Bachelor's Degree in Agricultural Communications, Agricultural Education, Marketing, Public Relations or a Related Field
- Excellent verbal, written, and interpersonal communication skills
- Ability to represent the Foundation in a professional manner when working with constituents, donors, FFA Alumni, FFA advisors and teachers, and state agricultural education staff
- Strong organization and planning skills with exceptional follow through and attention to detail
- Willing to travel and work nights and weekends when required
- Ability to work as a member of a team (which includes Foundation staff, Board of Directors, Sponsors Board, and agricultural education staff).
- Knowledge of agricultural education and FFA
- Previous work experience with a foundation or non-profit is preferred

Application:

To apply for this position, please submit a cover letter and resume (with references) to:
Katrina Jones, Executive Director
Georgia FFA Foundation
P.O. Box 237
Swainsboro, GA 30401